ITDSRVBPD01 2/9/16, 4:11 PM





		1	I	BP LUGIA
Logoff Portillo, Jaime)16	Stopped		
Initiate Travel Reimburs	ement Request	2/4/201	16 10:50 AM	
Aveytia, Mitzel	2/4/2016	Completed	Submit Receipts	Jennifer Falcon was awarded 990.63 from which
Diaz, Ana L	2/4/2016	Not Required		
Certify Travel Reimburs	ement 2/4	/2016 11:08 <i>A</i>	AM	
Falcon, Jennifer	2/4/2016	Completed	Certify Reimbursement	
Pending Account Owner	r Approval of Trave	el Reimburse	ment Request	2/4/2016 11:22 AM
Smith, Maggy	2/4/2016	Cancelled		
Initiate Travel Reimburs	ement Request	2/4/201	16 3:59 PM	
Aveytia, Mitzel	2/4/2016	Completed	Submit Receipts	Jennifer Falcon was awarded (990.63 from Baker 968.00 will be used to cover her lodging costs as
Diaz, Ana L	2/4/2016	Not Required		
Certify Travel Reimburs	ement 2/4	/2016 4:20 PI	M	
Falcon, Jennifer	2/4/2016	Completed	Certify Reimbursement	
Pending Account Owner	r Approval of Trave	el Reimburse	ment Request	2/4/2016 6:27 PM
Witherspoon, Patricia	2/5/2016	Completed	Approve	
Smith, Maggy	2/5/2016	Completed	Approve	
Enter Travel Reimburse	ment 2/5/2	2016 3:19 PM		
Diaz, Ana L	2/5/2016	Notified		
Pending Accounts Paya	ble Processing	2/5/201	16 3:19 PM	
		Active		1